

PROPOSAL FOR EVENT FOR 100TH ANNIVERSARY

Please provide as much information as you know. You may want to suggest specific presenters, leaders, musicians and halls; or you may want to propose a list of candidates or criteria, rather than specific individuals or locations. If you have contacted specific leaders, musicians and venues, please include that information in your proposal.

Please submit by email to 100@CDS-Boston.org, or hard-copy can be given to any board member or sent to the address below. Thank you!

*CDS-Boston Centre
PO Box 3055
Acton, MA 01720*

Event Name:

Event description:

Event proposer/organizer:

Event proposer/organizer's contact information (email/phone):

Type of event (dance, class, lecture, demonstration, film, etc.):

Intended audience (number, ages, participatory/nonparticipatory, interests):

Proposed month and day of the week:

Length (hours) and preferred time of day:

Staff:

Number of dance leader(s)/caller(s)

Number of musicians (and preferred instruments)

Does this event require a sound technician?

Other:

Preferred halls (list in order of preference):

Are refreshments planned?

I would like help with:

Booking musicians

Booking leaders/callers

Finding and booking a hall

Arranging for refreshments

Decorations

Other: